

Board of Education Report N.J.S.A. 18A:18A- 4.5(d)

On Behalf of the Lodi Board of Education, the Evaluation Committee accepted the Substitute Teacher and Paraprofessional Staffing Services proposal form from ESS.

There were 11 companies that requested the RFP and 4 responded.

Evaluation Committee Member Name	Position
1. Michael Rinderknecht	Interim Business Administrator/Board Secretary
2. Michael Cardone	Principal TJ Middle School
3. Lynda Puso	Supervisor of Curriculum & Instruction

Provide a narrative for choosing the successful RFP respondent that includes the following required information per N.J.S.A. 18A:18A-4.5(d):

1. List the names of all RFP respondents who submitted proposals.
2. Summarize the proposals of each RFP respondents.
3. Rank RFP respondents in order of evaluation.
4. Provide reasons why the winning RFP respondents was selected over the others.
5. Detail the terms, conditions, scope of services, fees, and other matters to be included in the contract.

1) RFP Respondents: ESS, Edustaff, Horizon Staffing & Jump Ahead Pediatrics

2) ESS provided the most comprehensive proposal relating to the RFP Evaluation Criteria in comparison to the proposals received by Edustaff, Horizon Staffing & Jump Ahead Pediatrics.

3) Total Weighted Scores: 1) ESS: 15 2) Edustaff: 12.55 3) Horizon Staffing: 10.3 4) Jump Ahead Pediatrics: 9.1

4) As noted in above response #2, ESS provided the most comprehensive proposal as it relates to the RFP Evaluation Criteria. ESS has a significant presence in the State of New Jersey providing substitute teacher and paraprofessionals services to public school districts as noted in their proposal 2023/24 client list.

5) The initial contract term shall be from the date of the board's RFP contract award through June 30, 2025 with the district's option to renew the contract up to 4 consecutive years. The scope of services as noted in the RFP are for providing substitute teacher and paraprofessional staff services on a short term per diem basis as well as applicable long term needs. Daily Rates for substitute teacher and paraprofessional staffing services are noted in ESS's Fee proposal on Page 8.